

The Annual Quality Assurance Report (AQAR)

Year 2015-16

I. Details of the Institution

1.1 Name of the Institution : Khalsa College for Women, Amritsar

1.2 Address Line : G T Road

City : Amritsar

State : Punjab

Pin Code : 143002

Institution e-mail address : kcw_asr@yahoo.co.in

Contact Nos. : 0183-6058207

Name of the Head of the Institution : Dr. (Mrs.) Sukhbir Kaur Mahal

Tel. No. with STD Code : **0183-6058209**

Mobile : 91-9888248711

Name of the IQAC Coordinator : Dr. (Mrs.) Manpreet Kaur

Mobile : 91-9501114497

IQAC e-mail address : kcw_asr@yahoo.co.in

1.3 NAAC Executive Committee No. & Date : EC/ 48/A&A/33, March 08, 2009

1.4 Website Address : www.kcwasr.org

Web-link of the AQAR : <http://kcwasr.org/images/pdf/IQAC.pdf>

1.5 Accreditation Details

| S.No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|-------|-----------------------|--------------------------------------|------|-----------------------|-----------------|
| 1. | 1 st Cycle | A | 3.36 | 2009 | 5 years |
| 2. | 2 nd Cycle | Preparation of SSR is under process. | | | |

1.6 Date of Establishment of IQAC : 06.07.2010

1.7 AQAR for the year : 2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC : AQAR of 2013-14 and 2014-15 is uploaded on college website under web-link (<http://kcwasr.org/pdf/iqacr.pdf>)

1.9 Institutional Status

| | | | | | | | | |
|--|----------|-------------------------------------|---------|-------------------------------------|--------|--------------------------|---------|--------------------------|
| University | State | <input type="checkbox"/> | Central | <input type="checkbox"/> | Deemed | <input type="checkbox"/> | Private | <input type="checkbox"/> |
| Affiliated College | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | | | | |
| Autonomous college of UGC | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | |
| Regulatory Agency approved Institution | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | |
| Type of Institution | Women | <input checked="" type="checkbox"/> | Urban | <input checked="" type="checkbox"/> | | | | |
| Financial Status | UGC2 (f) | <input checked="" type="checkbox"/> | UGC12B | <input checked="" type="checkbox"/> | | | | |

1.10 Type of faculty/Programme

| | | | | | |
|---------------------|-------------------------------------|-------------------|-------------------------------------|-----------------------|-------------------------------------|
| Arts | <input checked="" type="checkbox"/> | Science | <input checked="" type="checkbox"/> | Commerce & Management | <input checked="" type="checkbox"/> |
| Computer Sci. & I.T | <input checked="" type="checkbox"/> | Fashion Designing | <input checked="" type="checkbox"/> | | |

1.11 Name of the Affiliating University : Guru Nanak Dev University, Amritsar.

1.12 Special status conferred by Central/State Government-UGC/CSIR/DST/DBT/ICMR etc.

| | | | |
|--------------------|-------------------------------------|----------------|-------------------------------------|
| UGC-COP Programmes | <input checked="" type="checkbox"/> | B.Voc. Degrees | <input checked="" type="checkbox"/> |
|--------------------|-------------------------------------|----------------|-------------------------------------|

2. IQAC Composition and Activities

| | | |
|--|---|--|
| 2.1 No. of Teachers | : | 07 |
| 2.2 No. of Administrative/Technical staff | : | 02 |
| 2.3 No. of students | : | 02 |
| 2.4 No. of Management Representatives | : | 01 |
| 2.5 No. of Alumni | : | 02 |
| 2.6 No. of any other stakeholder and community representatives | : | 01 |
| 2.7 No. of Employers/ Industrialists | : | 01 |
| 2.8 No. of other External Experts | : | 01 |
| 2.9 Total No. of Members | : | 17 |
| 2.10 No. of IQAC meetings held | : | 04 |
| 2.11 No. of meetings with various stakeholders | : | Faculty: 04 Alumni: 01 Non-teaching Staff/Students: 02 |

2.12 Has IQAC received any funding from UGC during the year? Yes No

2.13 Seminars and Conferences : NIL

2.14 Significant activities and contributions made by IQAC

- Upgradation of existing infrastructure.
- Refurbishment of the auditorium seating arrangement.
- Reforms in the house examination.
- Implementation and emphasis on student support activities.

IQAC is the centralized cell in the college. The cell strategizes and maps out quality enhancement measures for growth and development. At the beginning of each academic session, the cell frames the value initiatives in compliance in the earlier measures.

- Augmentation of the infrastructure in Computer Science Lab, Language Lab, FD Lab and Retail Lab.
- Required addition of the seating arrangement increased the use and utility of the auditorium.
- College house examinations replanned keeping in mind the existing semester duration. Weekly and monthly tests at the class level and mid-term tests of all the classes were organized for better academic results.
- Student support activities such as Talent Hunt, Farewell, a Youth Festival of the colleges under the aegis of Khalsa College Charitable Society and Exit Interviews for the outgoing students were planned to enable them to find their interest and use their learning in career.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

| Plan of Action | Achievements |
|--|--|
| Emphasis on Add on Courses (Career Oriented Programs) | IT, Cosmetology, Aviation Management, Banking Services & Communication Skills in English courses were conducted. |
| Training & Coaching for Job Placement of students. | Training is conducted by the External Subject Experts to prepare students for job placements. |

The Academic Calendar of the year is attached : Annexure I

2.16 Whether the AQAR was placed in statutory body

Yes

No

Provide the details of the actions taken

:

NA

Criterion-I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of Programmes added during the year | Number of self-financing Programmes | Number of value added/Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| Ph.D | NIL | NIL | NIL | NIL |
| PG | 04 | 01 | 05 | NIL |
| UG | 13 | NIL | 11 | NIL |
| PG Diploma | 02 | NIL | 02 | NIL |
| Advanced Diploma | NIL | NIL | NIL | 02 |
| Diploma | NIL | NIL | NIL | 05 |
| Certificate Course | NIL | NIL | NIL | 05 |
| Others | NIL | NIL | NIL | NIL |
| Total | 19 | 01 | 18 | 12 |
| Interdisciplinary | NIL | NIL | NIL | NIL |
| Innovative | NIL | NIL | NIL | NIL |

1.2 (i) Flexibility of the Curriculum: Core/Elective option.

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|----------|----------------------|
| Semester | 24 |

1.3 Feedback from stakeholders

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

Feedback is taken on regular basis and analyzed as well as implemented, wherever possible, for the betterment of the institute. The analytical study of feedback taken from students, parents and alumni is attached herewith : **Annexure II.**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects : Yes

1.5 Any new Department/Centre introduced during the year. If yes, give details : NIL

Criterion-II**II. Teaching, Learning and Evaluation**

2.1 Total No. of Permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Contract |
|-------|------------------|----------------------|------------|----------|
| 33 | 18 | 04 | 0 | 11 |

2.2 No. of permanent faculty with Ph.D : 8

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|----|------------|-----|--------|-----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| - | 12 | - | 00 | NIL | NIL | NIL | NIL | NIL | 12 |

2.4 No. of Guest and Visiting faculty and Temporary faculty: 66

2.5 Faculty participation in conferences and symposia :

| No.of Faculty | International Level | National Level | State Level |
|------------------|---------------------|----------------|-------------|
| Attended | 03 | 24 | 02 |
| Presented papers | 03 | 12 | 01 |
| Resource Persons | NIL | NIL | 12 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT in Teaching through Power Point Presentations and Audio Visual Aids, Interactive Sessions of Students, Guest Lectures, Extension Lectures, Soft Skill Training Programs, Learning by Doing, Industrial and Field Visits. For skill development and enhancement of practical knowledge, industrial training and on the job trainings were arranged and provided. Guest lectures, extension lectures workshops, soft skill training programmers were also the part of learning.

2.7 Total No. of actual teaching days during this academic year : 172

2.8 Examination/Evaluation Reforms initiated by the Institution : Surprise tests, Mock tests.

2.9 No. of Faculty members involved in curriculum restructuring/ revision/syllabus development

Member of Board of Study/Faculty/Curriculum Development Workshop : 06

2.10 Average percentage of attendance of students : 80 %

2.11 Course/Programme wise distribution of pass percentage of outgoing students for Session (2015-16):

| Title of the Programme | Total no. of students appeared | Division | | | | |
|----------------------------|--------------------------------|--------------|--------|--------|--------|--------|
| | | Distinction% | I % | II% | III% | Pass% |
| BA | 88 | 3.40% | 28.40% | 18.20% | 17.04% | 67.04% |
| BSc. (Eco./CSC/Non-Med) | 148 | 10.13% | 44.59% | 20.27% | 13.52% | 88.5% |
| BSc(IT) | 19 | - | 31.58% | 21.05% | 21.05% | 73.68% |
| BSc(FD) | 35 | 48.59% | 22.85% | 17.14% | 11.42% | 100% |
| BCA | 49 | 10.20% | 63.26% | 16.34% | 10.20% | 100% |
| B.Com(R) | 68 | 5.88% | 48.54% | 14.70% | 14.70% | 83.82% |
| B.Com(Prof.) | 67 | 5.97% | 58.20% | 14.92% | 10.46% | 84.55% |
| B.Com(Hons.) | 16 | 31.25% | 62.50% | 6.25% | - | 100% |
| BBA | 24 | 4.16% | 50.00% | 29.18% | 16.66% | 100% |
| PGDCA | 37 | 48.64% | 24.34% | 5.40% | 2.70% | 81.08% |
| PGDFS | 8 | 50.00% | 50.00% | - | - | 100% |
| MA (Pun.) | 32 | - | 46.87% | 31.25% | 15.63% | 93.75% |
| M.Com | 62 | 24.19% | 61.30% | 8.06% | 6.45% | 100% |
| MSc(IT) | 27 | 7.40% | 74.09% | 11.11% | 7.40% | 100% |
| MSc(CS) | 21 | 19.04% | 66.66% | 9.53% | - | 95.23% |
| MSc (FD & Merchandising) | 17 | 82.35% | 5.88% | - | - | 88.23% |

2.12 How does IQAC Contribute / Monitor/Evaluate the Teaching & Learning processes:

- The key areas earmarked at the beginning of session were discretely and strategically handled through periodical meetings and proposals of the committee.
- During admission special orientation and counselling sessions are held by the teachers and IQAC. Student members help the new admittants and their parents to make intelligent and practical choices.
- Transparent, attitudinal methodical procedure is adopted in admission process.
- Remedial classes for the weak.
- Monitor discipline and regularity in attendance.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty/Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher Courses | |
| UGC-Faculty Improvement Programmes | NIL |
| HRD Programmes | NIL |
| Orientation Programmes | |
| Faculty Exchange Programmes | NIL |
| Staff training conducted by the University | NIL |
| Staff training conducted by other institutions | NIL |
| Summer/Winter Schools, Workshops etc. | NIL |
| Training programs conducted by college(host) | 02 |

2.14 Details of Administrative and Technical Staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of Permanent positions filled during the year | Number of positions filled temporarily |
|----------------------|--------------------------------------|-----------------------------------|---|---|
| Administrative Staff | 06 | 02 | NIL | 10 |
| Technical Staff | 02 | NIL | NIL | 08 |

Criterion-III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

- Faculty members are encouraged to attend and undertake paper presentations and upgrade themselves with the latest research in their respective fields.
- Faculty is involved directly or indirectly in all the working committees of the college to familiarize them with the management of the institution.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------------|------------------|----------------|-------------------|------------------|
| Number | NIL | | | |
| Outlay in Rs.Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------------|------------------|----------------|-------------------|------------------|
| Number | NIL | | | |
| Outlay in Rs.Lakhs | | | | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|----------------------|-----------------|---------------|
| Peer Review Journals | 21 | 14 | 4 |
| Non Peer Review Journals | NIL | NIL | 3 |
| e-Journals | 5 | NIL | NIL |
| Conference proceedings | NIL | NIL | NIL |

3.5 Details on Impact factor of publications : NIL

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations : NIL

3.7 No. of Books published:

With ISBN No. : 04 Chapters in Edited Books : 25

3.8 No. of University Departments receiving funds : Not Applicable

3.9 For colleges : Autonomy CPE DBT Star Scheme
INSPIRE CE Any other (specify)

3.10 Revenue generated through consultancy : NIL

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|----------------------------|----------------------|-----------------|--------------|-------------------|----------------|
| Number | 01 | 02 | NIL | NIL | NIL |
| Sponsoring agencies | UGC | UGC | NIL | NIL | NIL |

3.12 No. of faculty served as experts, chairpersons or resource persons : 04

3.13 No. of collaborations : 01

3.14 No. of linkages created during this year : 07

3.15 Total budget for research for current year in Lakhs : 2 Lakhs

3.16 No. of patents received this year : NIL

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year : NIL

3.18 No. of faculty from the Institution who are Ph.D. Guides : NIL
And students registered under them : NIL

3.19 No. of Ph.D. awarded by faculty from the Institution : 01

3.20 No. of Research Scholars receiving the Fellowships : NIL

3.21 No. of students Participated in NSS events:

University level : 100 State level : NIL
National level : NIL International level : NIL

3.22 No. of students participated in NCC events :

University level : State level :
National level : International level : NIL

3.23 No. of Awards won in NSS

University level : NIL State level : NIL
National level : NIL International level : NIL

3.24 No. of Awards won in NCC : NIL

3.25 No. of Extension activities organized

University forum :- 04 College forum :- 12
NCC :- NIL NSS :- 05

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Red Cross Society
2. Red Ribbon Club
3. Protect the Girl Child Society
4. Nature Care Club
5. NSS
6. Commerce Club
7. Divinity
8. Blood Donation
9. Youth Welfare Club

Criterion-IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|--|-------------|---------------|---------------------|-------------|
| Campus area | 9 Acres | - | - | 9Acres |
| Class rooms | 44 | 10 | College Funds | 54 |
| Laboratories | 15 | 05 | College Funds | 20 |
| Seminar Halls | 02 | - | College Funds | 02 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year | 28 | 05 | UGC & College Funds | 33 |
| Value of the total equipment purchased (Rs. In Lakhs) | 1,75,40,167 | 17,18,604 | UGC & College Funds | 1,92,58,771 |

4.2 Computerization of administration and library : E-Governance and Orbit Technologies

4.3 Library services:

| | Existing | | Newly added | | Total | |
|-------------------------|----------|------------|-------------|-------|-------|------------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 19369 | 2814355.89 | 134 | 59072 | 19503 | 2873427.89 |
| Reference Books | 339 | 328530.25 | 1 | 500 | 340 | 32930.85 |
| e-Books | 250 | - | - | - | - | - |
| Journals | 13 | - | - | - | - | - |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | - | - | - | - |
| Newspapers | 26 | - | - | - | 26 | - |
| Magazines | 42 | - | - | - | 42 | - |
| General Books | 3834 | 382181.48 | 37 | 18232 | 3871 | 400413.48 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Lab | Internets | Browsing Centres | Office | Departments |
|-----------------|-----------------|--------------|-----------|------------------|--------|-------------|
| Existing | 267 | 7 | 4 MB | 3 | 2 | 4 |
| Added | 30 | 1 | NIL | NIL | 1 | NIL |
| Total | 297 | 8 | 4 MB | 3 | 3 | 4 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.):

Internet access, practical sessions, UGC sponsored national seminars, e-library, network connectivity and e-governance portal are available for training to teachers and students.

4.6 Amount spent on maintenance in lakhs :

| | | |
|-------------------------------|---|------------------|
| i) ICT | : | 217676 |
| ii) Campus Infrastructure and | : | 517695 |
| iii) Equipments | : | 613275 |
| iv) Others | : | 5067574 |
| Total | : | 64,16,220 |

Criterion-V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

- Information is dispersed to students through regular notice board displays and regular meetings with students.
- Career Counseling and Guidance Cell ensures systematic and appropriate circulation of information regarding support services.
- Students are informed and guided through regular tutorial meets, thus confirming individual attention through small groups.

5.2 Efforts made by the institution for tracking the progression:

- Class Tests, Minor Tests, House Tests are conducted and the records are maintained.
- Result Evaluation is done to figure out the weak areas.
- No. of placements are used to track the success rate of practical application of the courses.

5.3 (a) Total Number of students

| UG | PG | Total |
|------|-----|-------|
| 2402 | 420 | 2822 |

(b) No. of students outside the state : UG- 51 PG- 03

(c) No. of international students : NIL

Total Men : NIL Women : 2822 (100%)

| Last Year (2014-2015) | | | | | This Year (2015-2016) | | | | |
|-----------------------|-------|-----|-----------------------|-------|-----------------------|-------|-----|-----------------------|-------|
| General | SC/ST | OBC | Physically Challenged | Total | General | SC/ST | OBC | Physically Challenged | Total |
| 2351 | 240 | 357 | - | 2948 | 2173 | 304 | 345 | 01 | 2822 |

Demand ratio : 1:1 Dropout% : 8.25%

5.4 Details of student support mechanism for coaching for competitive examinations (if any)

- Classes for competitive exams by experts from outside.
No. of students beneficiaries : 250 (Approx.)

5.5 No. of students qualified in these examinations

NET : 03 JRF : 01 M.Tech : 08
MCA : 20 M.Phil : 02 MBA : 07

5.6 Details of student counseling and career guidance:

- Periodical and regular student counseling and career guidance is given through extension lectures, soft skills, personality development program, class mentor system, placements, counseling and PT Meets.

No. of students beneficiaries : 200(Approx.)

5.7 Details of campus placement

| <i>On Campus</i> | | | <i>Off Campus</i> | |
|--|--|----------------------------------|--|----------------------------------|
| Number of Organizations Visited | Number of Students participated | Number of Students Placed | Number of Students Participated | Number of Students Placed |
| 6 | 200 | 116 | 120 | 20 |

5.8 Details of gender sensitization programmes:

- Celebration of International Women Day.
- Guidance and Awareness Cell against Sexual Harassment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level : 131 National level : 30 International level : 5

No. of students participated in cultural events

State/University level : 50 National level : 10 International level : NIL

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports: State/University level : 137 National level : 35 International level : 3

Cultural: State/University level : 40 National level : 01 International level : NIL

5.10 Scholarship and Financial Support

| | Number of students | Amount |
|---|---------------------------|--------------------|
| Financial support from institution | 575 | 44,32,210(approx.) |
| Financial support from Government | 84 | 30,14,140(approx.) |
| Financial support from other sources | 123 | 2,69,100(approx.) |
| Number of students who received International/National recognitions | 10 | 4,53,000(approx.) |

5.11 Student organized initiatives:

Fairs : State/University level : 07 National level : NIL International level : NIL

Exhibition: State/University level : 03 National level : NIL International level : NIL

5.12 No. of social initiatives undertaken by the students : 07

5.13 Major grievances of students (if any) redressed :

- More water coolers installed to meet the enhanced need of drinking water especially in summers.
- Free call facility at department level is implemented.

Criterion-VI

6 Governance, Leadership and Management

6.1 State the Vision and Mission

Vision: Khalsa College for Women was founded with the vision of awakening and empowering women through imparting knowledge and gaining wisdom. The institution established in July 1968, foresaw formal education as the only way to liberate women and bridge the gap between gender inequalities. It envisions an educated, enlightened and empowered society, merging in the modern world ethically & morally upright.

Mission: The institute aims to impart University Education and spread the light of knowledge among women folk, especially the rural and under privileged section of the society. It believes in propagating human values like honesty, goodness, high character, humanity and sacrifice as described by great Gurus in Sikh scriptures. It tasks hard to produce intelligent, responsible and dependable human beings with a sense of integrity, nationality, global vision and universal acceptance.

6.2 Does the institution have a Management Information System:

- The college is equipped with latest technology in computer systems, network connectivity, internet lease line, office automation software which helps in managing the information required to run the institute successfully and efficiently.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Faculty, serving as members of board of studies participate in the university curriculum upgradation and contribute in presented proposals and plans.

6.3.2. Teaching and Learning:

- Optimum use of ICT
- Smart Classes
- Audio-visual aids : Power Point Presentations etc.
- Remedial Classes
- Regular Feedbacks

6.3.3 Examination and Evaluation

- Periodical Minor tests and class tests.
- Table marking of college house tests.
- Transparency in evaluation.

6.3.4 Research and Development

- Research projects at post graduate and undergraduate level are guided and supervised by concerned teachers.
- Eligible faculty members guide and supervise Ph.D scholars enrolled under them.
- Faculty members present and publish research papers in reputed seminars and journals.

6.3.5 Library, ICT and physical infrastructure/ instrumentation

- Digitization of library was upgraded to orbit software.
- Books have been Bar-coded in accordance with aforesaid software.
- Laboratories and Library were updated
- New hostel block has been established.
- New Cafeteria has been constructed.
- ICT based equipment has been purchased

6.3.6 Human Resource Management

- Orientation of new faculty regarding rules and regulations of profession as well as institutes.
- Delegation of working committees.
- Monitoring the Academic and extracurricular activities.

6.3.7 Faculty and Staff recruitment

- Faculty and staff is recruited at the commencement of the session as per norms of UGC, DPI and GNDU.
- The posts are advertised according to the requirement of Institute.
- The recruitments are made through proper staff selection panel and procedure.

6.3.8 Industry Interaction/ Collaboration

- Industry- Institute Interaction was ensured through regular industrial visits and inviting industrial experts to take workshops and seminars.
- Formal collaborations with industry partners are made.

6.3.9 Admission of students

- Admissions are made strictly as per scheduled dates given by the University.
- Institute follows first come first serve procedure for majority of courses, whereas, merit is taken as a base for selective degree courses.

6.4 Welfare schemes for

- Teaching
 1. Medical Facility (Ambulance and First Aid)
 2. Provision of campus accommodation
 3. Gym

4. Loan from Provident Fund.
 5. Health Care Centre
 6. Agricultural and Dairy products at subsidized rates
 7. Teachers are sent for FDPs, Workshops and trainings
- Non-Teaching
 1. Medical Facility
 2. Provision of campus accommodation
 3. Gym
 4. Loan from Provident Fund and salary-in-advance facility.
 5. Health Care Centre
 6. Agricultural and Dairy products at subsidized rates
 7. Total free ship to their wards to study in the institution.
 8. Provision of leave to appear for examination to enhance their educational qualification.
 - Students
 1. Well furnished hostel facility.
 2. Hygienic and homely mess facility.
 3. Gym
 4. Health care center
 5. Financial support through free ships and scholarships.
 6. General Counseling
 7. Academic and Career Guidance
 8. Inculcating leadership and bonding qualities through various co-curricular activities

6.5 Total corpus fund generated (2015-16) : Rs 1634561/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been ?

| Audit Type | External | | Internal | |
|----------------|----------|------------|----------|--------|
| | Yes/No | Agency | Yes/No | Agency |
| Academic | Yes | Management | Yes | IQAC |
| Administrative | Yes | Management | Yes | IQAC |

6.8 Does the University declares results within 30days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University has introduced Semester system.

6.10 What efforts are made by University to promote autonomy in the affiliated colleges?

- University authorities encourage the colleges to opt for autonomy.

6.11 Activities and support from Alumni Association

- During the meets, Alumni share their experiences and knowledge with the current students.
- The Alumni members motivate and guide students for better career options.

6.12 Activities and support from Parent-Teacher Association

- Regular PT meets are held to ascertain behavioural and academic evaluation and improvement of students.
- Parent's feedback is taken and student counseling is conducted to ensure and implement solutions to their problems.
- Through regular and timely interactions, it assures the academic and overall personality enhancement of students.

6.13 Development programmes for support staff

- Facility of Advance Salary and loans.
- Permission for enhancing the qualification.
- On campus accommodation facility is available.
- Freeship for the wards.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rainwater harvesting
- Tree Plantation
- Appropriate Waste Management
- Integration of Solar System
- Preparation of organic fertilizer through Decompose unit.

Criterion-VII

7 Innovations and Best Practices

7.1 Innovations introduced during this academic year, which have created a positive impact on the functioning of institution :

- Skill oriented courses introduced and monitored for positive results.
- Timely table marking for house test evaluation was introduced, exhibiting tremendous quality enhancement.
- Action Taken Report(ATR) chalked & planed the distribution of curriculum for still better results.
- Skill-Oriented Vocational Courses:
 1. Two Vocational Courses of B.Voc in Retail Management and B.Voc in Fashion Styling and Grooming were introduced.
 2. Complete new Fashion Designing department with upgraded and latest Labs is being established in order to cater to the needs of the course.
 3. Students contacted and acquainted with the career oriented avenues of the courses to ensure maximum number of student beneficiaries.
- Competitive Examination Coaching:
 1. Coaching for NET examination was given to the M.Com class that constitute of 60 students.
 2. The experts were hired to impart their skills to enhance aptitude and talent of the students.

7.2 Give two Best Practices of the institution

Attached :

ANNEXURE III

7.3 Contribution to environment awareness/ protection

- The celebration of Van Mahaotsav sensitized the students towards the need to preserve environment.
- Seminars and lectures conducted regarding the subject.
- N.S.S Camps focus on the environmental and cleanliness issues.
- Nature Care Club takes special care in ensuring and maintaining the plantation in the college.
- The gap between nature and science is abridged through scientific nomenclature of the trees and plants in the college.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Additional Information

Commitment to work and disciplined regimen in and outside the classroom strengthen the progress graph of the institution. The institute shows a consistent growth both in quality and opportunity. For girls from diverse socio-economic background, College offers various vocational and innovative courses for career enhancement. An apparent decline in governmental financial support year by year has been registered as a major drawback of the institution. Adhocism inflicts the lack of affiliation towards institute, thereby, crumbling the quality of faculty as well as education, which further makes it difficult to impart the instructions effectively.

8. Plans of institution for next year

- NAAC assessment cycle II to be conducted.
- One multi-story class rooms and laboratories block is planned.